

**Enrolled Minutes of the Twenty-Seventh Regular or Special Meeting  
Of the Twenty-Seventh Highland Town Council  
Special Meeting  
Monday December 17, 2012**

*Special Meeting.* The Twenty Seventh Town Council of the Town of Highland, Lake County, Indiana met in its special session on Monday, December 17, 2012 at 7:05 O'clock p.m. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President Bernie Zemen presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings.

The session was opened with Councilor Bernie Zemen leading the pledge of allegiance to the United States Flag.

**Roll Call:** Councilors Bernie Zemen, Dan Vassar, Konnie Kuiper and Brian Novak were present. Councilor Mark Herak was absent. The Town Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

*Staff present:* Rhett Tauber, Town Attorney; Jared Tauber, Tauber Law Offices; Peter Hojnicky, Metropolitan Police Chief; John M. Bach, Public Works Director; Cecile Petro, Redevelopment Director; Kenneth J. Mika, Building Commissioner; and Ed Dabrowski, IT (Contract) Director.

*Also Present:* Dennis Adams and Larry Moes of the Town Board of Metropolitan Police Commissioners; and Greg Kuzmar and Mike Maloney of the Redevelopment Commission were also present.

Guest: Scott Cherry, Vice President with Skillman Corporation was also present.

**Special Orders:**

- 1. Action to ratify and approve the setting of the Special Meeting, for Monday, December 17, 2012.** (*"The Town Council shall have the authority to hold such other regular meetings, special meetings or study sessions as it may deem necessary or desirable, provided such meetings be held pursuant to I.C. 5-14-1.5 et seq." {Section 2.05.130 (E)}*)

It was noted that the Clerk-Treasurer conferred with the Town Council President before he offered notice of the special meeting. It was in order to have the Town Council act to approve the scheduling of the meeting.

Councilor Kuiper moved to ratify and approve the setting of this Special Meeting. Councilor Novak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The meeting was ratified and approved.

- 2. Resolution No. 2012-59:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Special Public Safety Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.

Councilor Kuiper moved the passage and adoption of Resolution No. 2012-59. Councilor Novak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2012-59**

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the SPECIAL PUBLIC SAFETY FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Special Public Safety Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Special Public Safety Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

SPECIAL PUBLIC SAFETY FUND

Reduce Account:

#410.04 Inflatable Raft	\$ 1,158.59
<i>Total 400 Series Reductions</i>	\$ 1,158.59

Increase Account:	
#210.05 Special Suits	\$ 1,158.59
<i>Total 200 Series Increases</i>	\$ 1,158.59

<b>Total of All Fund Decreases:</b>	<b>\$1,158.59</b>
<b>Total of All Fund Increases:</b>	<b>\$1,158.59</b>

DULY RESOLVED and ADOPTED this 17<sup>th</sup> Day of December 2012 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

3. **Resolution No. 2012-60:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In Metropolitan Police Department of the Corporation General Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.

Councilor Novak moved the passage and adoption of Resolution No. 2012-60. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2012-60

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the METROPOLITAN POLICE DEPARTMENT of the CORPORATION GENERAL FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Metropolitan Police Department of the Corporation General Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Metropolitan Police Department of the Corporation General Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

CORPORATION GENERAL FUND

**Metropolitan Police Department**

Reduce Accounts:

#111.05 Records Clerks (full-time)	\$ 499.00
#111.16 Commanders	\$ 3,000.00
#111.17 Chief	\$ 1,000.00
#111.19 Sergeants	\$ 3,360.00
#111.20 Corporals	\$ 2,000.00
#111.21 Patrol	\$37,000.00
#111.12 Dispatch	\$ 6,840.00
#111.26 Support Services	\$ 800.00
#113.01 Sworn Clothing	\$ 1,000.00
#113.03 Civilian Clothing	\$ 499.00
Total 100 Series Decreases	<u>\$ 55,998.00</u>

Increase Accounts:

#210.01 Gasoline	\$ 25,000.00
#210.02 Tires	\$ 3,000.00
#210.04 Institutional Supplies	\$ 3,000.00
#220.04 Equipment Parts	\$ 22,000.00
#230.04 Other supplies	\$ 998.00
Total 200 Series Increases	<u>\$ 53,998.00</u>
#390.01 Subscriptions & Dues	\$ 2,000.00
Total 300 Series Increases	<u>\$ 2,000.00</u>

<b>Total of All Fund Decreases:</b>	<b>\$55,998.00</b>
<b>Total of All Fund Increases:</b>	<b>\$55,998.00</b>

**DULY RESOLVED and ADOPTED** this 17<sup>th</sup> Day of December 2012 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**Adjournment.** Councilor Vassar moved that the special meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The special Town Council meeting of **Monday, December 17, 2012** was adjourned at 7:08 O'clock p.m. The study session was convened immediately following this special meeting and is memorialized separately.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM  
Highland Town Clerk-Treasurer